

# IT POLICY

IT comprises all types of processing and storage of data that is shared by the Bufab Group and external parties.

Bufab IT supports our strategy and operations with a global, user friendly and cost effective network common to all of Bufab. Standardized databases containing accurate information help make processes even more efficient. Applications are delivered in a Virtual Private Cloud service or from Public Cloud services to all of Bufab.

All information access and use of Group IT systems shall be used for work related purposes only. In particular, it is not allowed to download files, music, films, or software, to visit sites with illegal, unethical or otherwise unsuitable content, to play any kind of games, or to spread information where it is unclear if you represent Bufab or yourself.

User must be aware of that all systems are subject to logging and tracing and will be monitored in the case of any disturbance.

IT operations and investment in Bufab are governed by the Bufab Best Practices Board, which in quarterly meetings decides on IT strategy, monitors operational performance and follows up development projects. Each service within our IT is managed by a process owner & leader, who proposes a development plan to the Bufab Best Practices Board for approval.

Day-to-day IT operations are managed by Bufab's chief information officer.



**Michael Exenberger, CIO**